


# SEMINAR ACCEPTANCE LETTER BY ICSSR, NEW DELHI IN 2018



INDIAN COUNCIL OF SOCIAL SCIENCE RESEARCH  
(Ministry of Human Resource Development)  
Post Box No. 10528, Aruna Asaf Ali Marg  
New Delhi - 110067  
Fax: 91-11-26741836

F. No. XI/05/NS/2018-19

Dated: 09.07.2018

The Principal  
Nitishwar College, Muzaffarpur  
B.R.A. Bihar University  
Muzaffarpur  
Bihar- 842002

**SANCTION ORDER**

Subject: Sanction of Rs.2,25,000/- for organizing a National Seminar/Conference on "Understanding Women: The Gender Based Role Crises"

Dear Sir/Madam,

Sanction of the Council is hereby accorded for the payment of Rs.2,25,000/- (Rupees two lakh twenty five thousand only) to meet the expenditure on the above mentioned seminar/conference organised by Dr. Ranjana Sinha during 14-15 July, 2018.

The sanctioned amount will be released in two installments as follows:

First installment:	Rs.	1,02,500/-
Second installment:	Rs.	22,500/-
Total	Rs.	2,25,000/-

The First installment of Rs.2,02,500/- will be released on receipt of the grant-in-aid bill (copy enclosed) duly signed and stamped by the competent authority of the Institution/College/University.

The second installment of Rs.22,500/- will be released only after receiving the proceedings of the seminar in a publishable form along with the following documents that may please be submitted at the earliest after holding the Seminar.

- The complete proceedings (hard bound copy) of the seminar/conference that should necessarily constitute of the following:
  - List of the actual participants of the seminar.
  - The exact titles & presenters of each of the session.
  - Proceedings of Seminar with full papers.
  - A note on the contribution of the seminar to the existing body of research.
- The audited head-wise statement of accounts and utilization certificate in GFR (Form 12A-copy enclosed) for the entire expenditure incurred from the sanctioned amount. Both these needs to be duly certified by the Chartered Accountant/Finance Officer (in case of Central University), Convener and the Head of the concerned institution/college/university.

The above documents are mandatory requirement to settle the account and enable us to release the final installment.

The other conditions are:

- The financial assistance should be utilized for the purpose for which it has been sanctioned.
- A part of the assistance is to be utilized for publication of the proceedings of the seminar/conference.
- The amount sanctioned herein is to be utilized on the proposed seminar/conference.
- Any amount of the assistance remaining unspent during the current financial year shall be refunded to the ICSSR immediately after completion of the seminar/conference. If the organization do not refund the amount in time, it will be required to refund the amount of the grant with interest thereon @ 10% per annum from the date of the issue of cheque.

As per the directives from the Government of India, all the payments are to be made by e-payments only. Kindly furnish the following information along with a cancelled cheque or copy of the first page of the Bank passbook duly verified by the administrative head of the Institution & also duly verified by the Bankers for RTGS/NEFT payments:

- Name & Address of the account holder
- Bank Account No.
- Name and Address of the Bank
- IFSC Code

The expenditure will be debited to the budget head General (ON 311N15 (National Seminars).

  
(M.P. Madhukar)  
Deputy Director (ICS)  
for Member Secretary

Copy to:

1. Dr. Ranjana Sinha  
Assistant Professor & Head  
P.G. Department of Sociology  
Nitishwar College, Muzaffarpur  
B.R.A. Bihar University  
Muzaffarpur, Bihar- 842002.